

The Recommendations & Actions Tracker allows Overview & Scrutiny Committee to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each meeting. Once a recommendation or action has been completed, it will be removed from the tracker at the next meeting. The latest recommendations and actions are listed first.

Meeting Date Topic	Recommendation / Action (Cabinet member / Lead officer)	Decision Maker	Response/Progress Deadline	Status
15 July 2026				
2025/26 Outturn Report	Action: - To provided details if source development of S.106 funds used to renovate Fakenham play area. - To provide details of total Pension Cash contributions	Cabinet	29/07/26: ADFA approached for responses. 12/08/2026: Chased ADFA for completion.	In progress
Deprivation Data	Action: - Meeting to be set up for members, inviting Cllr Shires, to discuss direction of travel for Committee. - North Norfolk Health and Wellbeing Partnership to be asked for a quarterly update report.	O&S	29/07/26 and 10/08/26: Asked O&S Chair for preference of Teams or in Person meeting with suggested dates. 29/07/26: Asked Health and Communities Team Leader (HCTL) if this was achievable. 10/08/2026: HCTL said it was and happy to complete. Needs to know focus and format. Liaised with Chair.	In progress
10 June 2026				
Corporate Action Plan	Action: Cllr Penfold to talk to County Museum Service for guidance in putting in an application for heritage funding and inform strategic process.	Cabinet	Project Management Team have shared some key info with Cllr Penfold so he can progress talks with the Museum Service	In progress
Anglian Water	Action: To consult with the Planning Team at NNDC on how it currently consults with Anglian Water Pre-Planning Team to determine what weight is	O&S	Consulted with Assistant Director for Planning on 24/6 who has asked the	In progress

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	added by those objections and concerns raised by AW • Provide an overview of the criteria for assessing planning applications near existing known flooding hotspots. • Share the consultation plan for their Drainage and Wastewater Management Plan (DWMP)	AW AW	Development Manager for a full response. DSGO chasing AW who have promised these documents ASAP. They are currently very busy with the heatwave but DSGO is monitoring. 12/08/2026: Chased AW for completion.	
15 May 2026				
Budget Monitoring	Action: Cllr Bayes requested, • What percentage of apprentices become permanent staff at the end of their apprenticeship, and do we utilise our full apprenticeship levy each year?	O&S	HR responded on 21/5/26 requesting the possibility of a timeframe be added to the query. Emailed Cllr Bayes the request on 10/06/26 12/08/2026: Chased HR Manager for completion.	In progress
Meeting Date Topic	Recommendation / Action (Cabinet member / Lead officer)	Decision Maker	Response/Progress Deadline	Status
10 December 2025				
Rural Strategy	Actions: • Is there a deadline for providing a Rural Position Statement of local services to ensure they are	O&S	22/01/2026: Not been possible to progress beyond an initial scoping document. On a priority	In progress

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	preserved as the Council transitions into a new authority. (Assistant Director Sustainable Growth / Cllr J. Toye		list to progress but little resource to do so. May seek outside support to put together an evidence document. No deadline as such but will attempt to assess the likely timescales for the work to be completed. Emailed Committee with update 12/05/2026: Update AD SG advised new scoping document had been produced and awaiting comment. Expected to go to Business Planning in coming months. 12/08/2026: AD SG confirmed still no further forward.	
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